



Association of Technical Lightning & Access Specialists

# APPLICATION FOR MEMBERSHIP

The Association of Technical Lightning & Access Specialists (ATLAS) is the recognised trade association for the lightning protection and steeplejack industry.

There are three categories of ATLAS membership:

|                             |   |
|-----------------------------|---|
| <b>Contractor Member</b>    | Companies engaged in lightning protection, steeplejack and/or specialist earthing work  |
| <b>Associate Member</b>     | Companies engaged in the manufacture and supply of products and systems allied to the lightning protection, steeplejack and/or specialist earthing industry |
| <b>Professional Advisor</b> | Other companies or individuals allied to the lightning protection, steeplejack and/or specialist earthing industry which provide consultancy services       |

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Incorporated in England under Company Number 5026089

Registered office: 6-8 Bonhill Street, London, EC2A 4BX, United Kingdom

T: 0844 249 0026 F: 0844 249 0027 E: [info@atlas.org.uk](mailto:info@atlas.org.uk)

[www.atlas.org.uk](http://www.atlas.org.uk)

## Application for Membership

Category of membership being applied for:

|                             |                    |                          |
|-----------------------------|--------------------|--------------------------|
| <b>Contractor Member</b>    | £1,364 + VAT/annum | <input type="checkbox"/> |
| <b>Associate Member</b>     | £1,364 + VAT/annum | <input type="checkbox"/> |
| <b>Professional Advisor</b> | £118 + VAT/annum   | <input type="checkbox"/> |

### **Information**

- *The ATLAS membership year runs from 1 January to 31 December.*
- *On receipt by ATLAS, this application will be considered by the ATLAS Membership Committee. ATLAS charges an application fee of £400 + VAT for Contractor Members and Associate Members and £50 + VAT for Professional Advisors, which is payable on submission of the application. The ATLAS Membership Committee reserves the right to request further information depending on the information provided.*
- *Following successful completion of the application form, if the applicant meets the basic membership criteria, a site visit will be arranged to the applicant's premises and details of the requirements which the applicant will need to meet will be provided in advance.*
- *Any Contractor Member applicant that satisfies all the criteria other than the three year minimum trading period in lightning protection or steeplejack work will qualify for Affiliate Membership. Affiliate subscription is 50% of the Member subscription rate (£682 + VAT/annum).*
- *If the application is approved by the ATLAS Membership Committee and confirmed by the ATLAS Council, the ATLAS annual subscription, calculated on a pro-rata basis depending on the time of approval, will be payable. An additional variable subscription based on turnover may also be payable by Contractor Members and Affiliate Members.*

### **Company Details**

|  |  |
|--|--|
| Company Name:  |  |
| Registered Company Address:  |  |
| Correspondence Address <i>(if different from above)</i> :  |  |
| Corporate Tel:   | Corporate Fax:   |
| Corporate Email:   | Website:   |
| Contact Name:  | Contact Email:   |
| Company Registration No.:  | Details of Company Directors enclosed <input type="checkbox"/>   |
| Turnover:  | VAT Registration No.:  |
| Number of Directly Employed Operatives:  | Number of Labour Only Sub-Contractors:   |
| Name of Parent Company and other Subsidiaries involved in UK Construction <i>(if applicable)</i> : |  |
| Description of Business:   |  |
| Areas of Operation (please tick all applicable):   | <input type="checkbox"/> Lightning Protection <input type="checkbox"/> Industrial & Commercial<br><input type="checkbox"/> Steeplejack <input type="checkbox"/> Building Maintenance<br><input type="checkbox"/> Conservation & Ecclesiastical |
| Names of any other trade associations of which you are a member <i>(if applicable)</i> :           |  |

## Company Trading Record

**Please give details of three lightning protection and/or steeplejack contracts successfully completed within the last 12 months (*Member Applicants only*)**

|                |             |
|----------------|-------------|
| Contract Name: |             |
| Client:        | Contractor: |
| Type of Work:  | Value:      |
| Contact Name:  |             |
| Email:         | Tel:        |

|                |             |
|----------------|-------------|
| Contract Name: |             |
| Client:        | Contractor: |
| Type of Work:  | Value:      |
| Contact Name:  |             |
| Email:         | Tel:        |

|                |             |
|----------------|-------------|
| Contract Name: |             |
| Client:        | Contractor: |
| Type of Work:  | Value:      |
| Contact Name:  |             |
| Email:         | Tel:        |

**Please give details of three trade references which must be at senior manager or director level in the lightning protection and/or steeplejack industry (*All Applicants\**)**

*\*If you are applying for Professional Advisor Membership and do not have credit facilities with your suppliers please tick this box*

|                    |          |
|--------------------|----------|
| Name and Position: | Company: |
| Email:             | Tel:     |

|                    |          |
|--------------------|----------|
| Name and Position: | Company: |
| Email:             | Tel:     |

|                    |          |
|--------------------|----------|
| Name and Position: | Company: |
| Email:             | Tel:     |

## Criteria for Membership

|   |                          |
|---|--------------------------|
| We are UK-registered, based and active in the UK, the Channel Islands and/or the Republic of Ireland  | <input type="checkbox"/> |
| We have been actively trading in lightning protection and/or steeplejack work for:  | __ years                 |
| We have enclosed true copies of the audited accounts or financial statements in respect of the company's last financial year  | <input type="checkbox"/> |
| We have enclosed copies of our insurance broker's letter of confirmation regarding levels of Employer's, Product and/or Public Liability, and Professional Indemnity insurance held | <input type="checkbox"/> |
| We train all employees in our workforce equivalent to a minimum of 1% of the total basic hours worked and have enclosed a copy of the company training plan or policy               | <input type="checkbox"/> |
| We comply with all relevant legislation   | <input type="checkbox"/> |

### **Contractor Member Applicants only:**

|   |  |
|---|--|
| We have enclosed a copy of our certification from a Safety Schemes in Procurement (SSIP) member scheme or equivalent if based outside the UK  | <input type="checkbox"/>   |
| We operate in accordance with relevant British, European and International standards and have enclosed:<br><i>Lightning Protection Applicants:</i> <ul style="list-style-type: none"> <li>An example of a design, specification and test certificate for a recently completed job which includes: the original job specification; pre-contract method statement and RAMS; design and design calculations; and completion information (certificate, readings, drawings and O&amp;M)</li> <li>Proof of BS EN 62305 accreditation</li> </ul> <i>Steeplejack Applicants:</i> <ul style="list-style-type: none"> <li>A copy of a specification for a recently completed job</li> </ul> | <input type="checkbox"/><br><input type="checkbox"/><br><input type="checkbox"/> |
| We provide B&CE Life Cover and Accident Cover, or equivalent, for employees   | <input type="checkbox"/>   |
| We are members of the Steeplejack & Lightning Protection Training Group (SLPTG)   | <input type="checkbox"/>   |
| We confirm that at least 75% of our operational staff engaged in lightning protection, specialist earthing and steeplejack work are registered with CSCS, a CSCS affiliated scheme or an equivalent scheme  | <input type="checkbox"/>   |
| We comply with the National Joint Council Working Rule agreement as a minimum   | <input type="checkbox"/>   |
| We are registered with CITB and have provided our CITB registration number below  | <input type="checkbox"/>   |
| CITB registration number:   |  |
| For our records, please tell us where you heard about ATLAS:  |  |

I confirm that the information provided in this application form is correct and have enclosed the application fee. If accepted into membership, we agree to comply with the ATLAS Constitution, the ATLAS Code of Conduct and the ATLAS Complaints Procedure, to submit the ATLAS Annual Return and to promptly pay the annual subscription for membership. I understand that ATLAS reserves the right to request further information and/or interview in respect of this application prior to reaching a decision on membership which will be final.

|            |           |
|------------|-----------|
| Name:      | Position: |
| Signature: | Date:     |

**Please return to:**

**ATLAS, 6-8 Bonhill Street, London, EC2A 4BX**

**Email: [info@atlas.org.uk](mailto:info@atlas.org.uk) Fax: 0844 249 0027**